

**BOARD MEETING
DRAFT MEETING MINUTES**

Meeting No. 38

Date: September 26, 2015

Place: College office

Chair: Elizabeth Jones

Members present:

Susan Barr
Curtis Magnuson
Emma Gauvin

Colleen Spier
Leonard Ibbs
Jacqueline Stokes

Regrets:

Doris Darvasi, Deborah Jones, Joshua Myers, Bruce Hallsor

Staff in attendance:

John Mayr, Registrar
Whitney Preminger, Recorder

1) Call to Order

The Chair of the Board called the meeting to order at 9:07am.

2) Approval of Agenda

The members of the Board considered the draft agenda as previously distributed for the meeting.

Motion: To accept the agenda as distributed.

The motion was adopted.

3) Approval of Minutes

The members considered the draft minutes of the meetings held June 20, 2015.

Motion: To approve the draft minutes of the Board held June 20, 2015.

The motion was adopted.

	Chair
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4) Business Arising

Registrar's Performance Review

Registrar and Recorder were asked to leave the room at 9:50am. They were invited to return at 10:27am.

5) Chair's Reports

a) General Update

TDRR

A contractor, Laurie Wilson, has been hired.

Membership

Renee has left as she does not have enough time to devote to Board.

6) Registrar's Reports

a) Election

Seven candidates with Susan Barr as incumbent. Ballots were mailed out on Friday, September 25th, 2015.

b) Office Staffing

Finally have full staff. Selena Bateman has been hired for the position of Director of Professional Practice and Whitney Preminger has been hired for the position of Administrative Assistant.

a) CLEAR Conference – Amsterdam

Council on Licensure and Regulations Conference went well. Very confident of where we are. We are leading or at least matching the best in the world.

b) Health Professions Regulators of BC

ASWB is looking into possible exam locations in Kelowna and Prince George.

CCSWR has failed to deal with bylaws. The president has been absent. They intent to meet in Regina the week of September 28, 2015. We will monitor and see.

	Chair
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c) Conferences & Speaking engagements

Business Session will be held on November 5-7, 2015 in Fort Lauderdale. Board members were welcomed to attend. Bruce Hallsor has expressed interest in going.

7) Committee Reports

a. Inquiry Committee

This committee last met on July 30, 2015. The next meeting is scheduled for October 9th, 2015. New members are Shannon Bender-Bell and Neil Arao. These meetings will be held every second month or more often as required.

22 matters are currently under review with the Registrar and will be brought forward to the committee after investigation.

4 files are being investigated under the inquiry committee’s own motion (section 27(2)).

b. Registration Committee

The Registration committee last met on July 21st, 2015.

Standing Items

Statistics were presented by the Registrar to show the increase in registrations in comparison with last year.

Registration Reviews

The policy for reviewing registration decisions has been helpful and has shown good utility. At the July 21st, 2015 meeting 3 reviews were conducted and in each case the decision to uphold the Registrar’s decision was taken.

Discussion occurred around By-law 49.1(3) which allows the Registrar to deliver, on behalf of the applicant, the application file to the Registration committee for review. This by-law had not previously been used, and the discussion provided some good insight into the complexity of the registrar’s refusal and review process. In each case that by-law 49.1(3) was used, the committee understood the rationale for the direct delivery.

Process of Exam Accommodation

This will be posted to the website and will be completed by this Fall.

	Chair
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b. Registration Committee (cont.)**Related Degree Policy**

The current policy requires that the knowledge component can only be assessed through “evidence of having successfully complete courses in the following areas: Social Policy and Social Welfare; Social Work Theory; Social Work Practice; Human Behaviour and Development; Research; and Social Work Ethics. A preliminary review of the Ontario College of Social Workers and Social Service “Registration Guide – General Certificate of Registration for Social Work – Combination of Academic Qualifications and Experience Performing the Role of a Social Worker. This document will be reviewed again and the committee will keep the board informed of commonalities and differences between our two jurisdictions.

It was agreed that more discussion was needed regarding this policy. Is our definition of knowledge too narrow? Are there other ways to obtain knowledge rather than just course work? We don’t want to be too broad. Further work on defining “approved social work program” to be done.

Provisional Registration class

It was discussed that there was too long of a gap between meeting requirements and writing the exam and should there be a temporary or conditional registration class. It was noted that this class would be hard to deal with if they did not pass the exam. In order to write the exam the complete registration package must be complete except for the transcript. A Letter of Completion from the school will suffice until a transcript is received.

Outstanding Items from August 2014 work plan

- a) Clarification of the requirements for clinical practice for RCSW applications.
- b) Assessment of Good Character
- c) Collation of applicant’s information in relation to police checks.
- d) Rapid licensure in event of catastrophe.
- e) Doctoral degrees as direct entry to registration.

The September 15, 2015 meeting was cancelled (no reviews to undertake and due to staffing resources, no new policy work was completed). Committee has been charged with exploring other frameworks or knowledge(s) that would meet a high bar.

	Chair
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c. Finance Committee

Have \$109,000.00 surplus.

Against an increase in funds for Public Awareness as we have been under spending.

Motion: To approve the budget.

The motion was adopted.

d. Curriculum Committee

Status quo. Extend and invite to Selena Bateman to participate.

8) Report on exam implementation, public awareness & other issues

a. Public Awareness

Last year 11% of budget (?) was spent on Public Awareness. Do we need to increase? Maintain what we are doing? More research is necessary. Should there be another poll? This budget is due in November 2015.

MOH ad campaign is innovative. One new college of Laboratory Technicians is coming on board.

b. Strategic Planning

After some discussion on succession, it was agreed that an informal policy should be drawn up prior to the November 2015 meeting. The Registrar has been charged with obtaining a recorder.

9) New Business

a. Proposed adoption of ASWB Model Standards for technology and social work practice.

Motion: To approve the adoption of ABSW Model Standards for technology and social work practice.

The motion was adopted.

10) Next meeting of the Board

The next meeting of the Board will be held on November 21, 2015.

	Chair
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11) Adjournment

The meeting adjourned at ???

	Chair
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