

**BOARD MEETING
DRAFT MEETING MINUTES**

Meeting No. 37

Date: June 20, 2015

Place: College office

Chair: Elizabeth Jones

Members present:

Susan Barr
Doris Darvasi
Emma Gauvin
Bruce Hallsor
Leonard Ibbs

Deborah Jones
Curtis Magnuson
Joshua Myers
Colleen Spier
Jacqueline Stokes

Regrets:

Renée Avitan

Staff in attendance:

John Mayr, Registrar
Christeen Young, Recorder

1) Call to Order

The Chair of the Board called the meeting to order at 9:02am.

2) Approval of Agenda

The members of the Board considered the draft agenda as previously distributed for the meeting.

Motion: To accept the agenda as distributed.

The motion was adopted.

3) Approval of Minutes

The members considered the draft minutes of the meetings held March 14, 2015 and April 24, 2015.

Motion: To approve the draft minutes of the Board held March 14, 2015.

The motion was adopted.

	Chair
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Motion: To approve the draft minutes of the AGM held April 24, 2015.

The motion was adopted.

4) Election of Board Members and Appointment of Committee Members

There was a discussion about the appointment of committee members and the possibility of amending the terms of office for elected Board members. It was acknowledged that this may require amendments to the bylaws.

Motion: That the Registrar present to the Board a briefing note with recommendations relating to the appointment of committee members and the length of the term in office of committee members.

The motion was adopted.

5) Chair's Report

a) TDRR

A total of 12 applications for the position of Project Manager were received and from those, 3 applicants have been shortlisted. Interviews for shortlisted candidates will begin next week.

6) Registrar's Report

a) AGM

The AGM was held in Vancouver and broadcast via webcast. Quorum was satisfied through online and in person attendance. The Registrar reported that there were over 30 people attending online. Staff monitored the online activity and addressed questions received from online viewers.

b) CCSWR

The Registrar attended the meeting of the CCSWR held June 7, 2015 in Charlottetown. The CCSWR recently held an election of the Board, where the positions of Member-at-Large and Treasurer were up for election. No nominations for Treasurer were received and is yet to be filled.

c) Office Staffing

Two additional staff have been hired for the positions of Manager of Registration Services and Manger of Communications & Programs. The position of Director of Professional practice has yet to be filled and will be reposted on the College's website and external job boards.

	Chair
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d) ASWB

The Chair of the Board and Registrar attended the ASWB Spring Education meeting held April 30 – May 2, 2015 in Seattle.

The Registrar has been invited to speak at the new administrator training to be held in October 2015.

The ASWB business meeting is to be held in November in Fort Lauderdale.

e) Council on Licensure Enforcement and Regulation

The Registrar has been invited to present at the Annual Education Conference held September 17 – 19, 2015 in Boston.

7) Committee Reports

a) Inquiry

Three files were presented to the Board as required by section 28(1) of the *Social Workers Act*. When the Committee does not direct the Registrar to issue a citation it must report that to the Board.

Before the reports were discussed, five members of the Discipline Committee left the room. They were invited back into the room after discussion of the reports concluded.

2014 – 02 The Board received the report of the Inquiry Committee into the matter related to file 2014-02.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the Social Workers Act and confirm the Inquiry Committee's decision to take no further action.

2014 – 05 The Board received the report of the Inquiry Committee into the matter related to file 2014 – 05.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the Social Workers Act and confirm the Inquiry Committee's decision to take no further action.

2014 – 14 The Board received the report of the Inquiry Committee into the matter related to file 2014 – 14.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the Social Workers Act and confirm the Inquiry Committee's decision to take no further action.

	Chair
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b) Registration

The Chair of the Registration Committee presented statistics related to registration and provided an update of committee activity.

c) Finance

The Chair of the Finance Committee proposed the following amendments to the 2015 budget. There was a discussion about the appropriateness of amending the budget mid-year. Based on the discussion the Board agreed to not amend the budget mid-term.

The Finance Committee presented the internal financial report for filing.

d) Quality Assurance

The Committee continues work on revising the Standards of Practice. After considering recommendations made by the reference group, the Committee has directed staff to continue the development of the revised standards for the Committee's review.

8) Registration Reinstatement

Pursuant to Section 51(2) of the College's Bylaws, the Board received a request from a registrant to waive the reinstatement fees on the grounds of undue hardship.

Motion: That the request made to waive the reinstatement be refused.

The motion was adopted.

	Chair
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9) Exam Implementation

It was reported that a testing centre will be available in Kelowna for applicants of the College required to write the licensure exam. ASWB continues to look into the possibility of making a testing centre available in the Prince George area.

10) Exam for Foundations Master Students

The Board previously confirmed that the ASWB Bachelor's level exam would be used as the entry to practice exam, as of September 1, 2015. There was a discussion about applicants applying for registration that are graduates of a two-year MSW program, where a BSW is not required as part of entry into the program.

Motion: That the two-year foundations master students may apply under the College's related degree policy after completion of their first year of the program and/or write the entry to practice exam after completion of their MSW.

The motion was adopted.

11) Registrar's Performance Review

As of July 2015, it will be John Mayr's fifth year as Registrar of the College. The Chair will be circulating a questionnaire to Board and staff for completion.

12) Next meeting of the Board

The next meeting of the Board will be held September 26, 2015.

13) Adjournment

The meeting adjourned at 2:30pm.

	Chair
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