

BOARD MEETING

MEETING MINUTES

Meeting No. 34

Date: January 24, 2015

Place: College office

Members present:

Renée Avitan  
Susan Barr  
Doris Darvasi  
Bruce Hallsor  
Leonard Ibbs  
Deborah Jones

Elizabeth Jones  
Curtis Magnuson  
Joshua Myers  
Colleen Spier  
Jacqueline Stokes  
Emma Wolchok

Staff in attendance:

John Mayr, Registrar  
Christeen Young, Recorder

1) Election of Board Chair

The Registrar conducted the election of the Chair of the Board for the term ending December 31, 2015. The Registrar opened the floor for nominations for position of Chair. Elizabeth Jones was nominated and accepted the nomination. Hearing no other nominations, Ms. Jones was declared Chair of the Board by acclamation.

2) Call to Order

The Chair of the Board called the meeting to order at 9:07am.

3) Election of Vice Chair

The Chair of the Board conducted the election for Vice Chair of the Board for a term ending December 31, 2015. Curtis Magnuson was nominated for position of Vice Chair and accepted the nomination. Hearing no other nominations, Mr. Magnuson was declared Vice Chair of the Board by acclamation.

4) Approval of agenda

The members of the Board considered the draft agenda as previously distributed for the meeting.

Motion: To accept the agenda as distributed.

	Chair
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The motion was adopted.

**5) Approval of minutes**

The members considered the draft minutes of the meeting held November 29, 2014.

**Motion:** To approve the draft minutes.

The motion was adopted.

**6) Consequential Motions**

The Board considered the following resolutions as consequential to the *Social Workers Act* and Bylaws of the College:

Be it resolved:

1.0 Pursuant to section 12(1) of the Social Workers Act that the Board appoint John Mayr as the registrar for the College.

**Motion:** To accept the resolution as circulated.

The motion was adopted.

2.0 That the registrar for the College is authorized by the Board to act pursuant to section 26(2) of the *Social Workers Act*.

**Motion:** To accept the resolution as circulated.

The motion was adopted.

3.0 That the Board establish an executive committee pursuant to policy 1.5.1 of the policy manual. The members of the executive committee shall be the Chair, Vice Chair and Chair of the Finance committee, and the committee will have the following powers and authority as set out in the policy:

*The responsibilities of the Executive Committee are to:*

- *Provide advice to the chairperson in the development of Board agendas;*
- *Act on behalf of the Board in emergency situations between Board meetings;*
- *Negotiate a compensation and benefits package with the Registrar.*

**Motion:** To accept the resolution as circulated.

The motion was adopted.

4.0 That the Registrar is designated as the holder of the seal of the College and authorized to affix the seal to all certificates and other such documents as the board may direct by resolution.

	Chair
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**Motion:** To accept the resolution as circulated.

The motion was adopted.

5.0 That the registrar is the Chief Executive Officer of the College and a signing officer for the College.

**Motion:** To accept the resolution as circulated.

The motion was adopted.

**Appointment of Committee Members**

The following persons were appointed as committee members for a term ending December 31, 2015:

Discipline

**Motion:** To approve the membership of the Discipline Committee as Bruce Hallsor, Doris Darvasi, Susan Barr, Elizabeth Jones, and Jacqueline Stokes.

The motion was adopted.

**Motion:** To designate Bruce Hallsor as Chair of the Committee.

The motion was adopted.

Finance

**Motion:** To approve the membership of the Finance Committee as Leonard Ibbs, Renée Avitan, and Deborah Jones.

The motion was adopted.

**Motion:** To designate Leonard Ibbs as Chair of the Committee.

The motion was adopted.

Inquiry

**Motion:** To approve the membership of the Inquiry Committee as Curtis Magnuson, Colleen Spier, Deborah Jones, Neil Arao, and Shannon Bender-Bell.

The motion was adopted.

**Motion:** To designate Curtis Magnuson as Chair of the Committee.

The motion was adopted.

	Chair
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Quality Assurance

**Motion:** To approve the membership of the Quality Assurance Committee as Joshua Myers, Leonard Ibbs, Emma Wolchok, Andrea Harstone, Carolyn Oliver, and Elaine Halsall.

The motion was adopted.

**Motion:** To designate Joshua Myers as Chair of the Committee.

The motion was adopted.

Registration

**Motion:** To approve the membership of the Registration Committee as Jacqueline stokes, Doris Darvasi, Renée Avitan, Meera Dhebar, and Amenda Kumar.

The motion was adopted.

**Motion:** To designate Jaqueline Stokes as Chair of the Committee.

The motion was adopted.

Registration Appeals

**Motion:** To approve the membership of the Registration Appeals Committee as Bruce Hallsor, Colleen Spier, Deborah Jones, Edward Taylor, and Christina Rodrigues.

The motion was adopted.

**Motion:** To designate Bruce Hallsor as Chair of the Committee.

The motion was adopted.

**7) Chair’s Report**

**a) Meeting with BCASW Board**

The Board of the BCCSW attended a meeting with the Board of the BCASW. It was reported that the meeting overall was positive.

**b) Year-End Committee Reports**

In preparation for the AGM, the Chair of the Board requested the Chairs of each committee submit an annual report on the activities of the committee for the year ending December 31, 2014.

	Chair
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**8) Registrar’s Report**

**a) Registration Renewal**

Registration renewal is currently under way. The Registrar reported that as of date over 2000 registrants have renewed their registration. The College will be sending a final reminder closer to the renewal deadline to registrants that have not yet renewed.

**b) Annual Audit**

The Chartered Accountants from the firm McDonald Rickett will conduct the audit of the College for the year ending December 31, 2014. Site visitation dates yet to be determined.

**c) AGM**

The College’s annual general meeting will take place April 24, 2015. The host site of the meeting is yet to be determined. As with previous AGMs, remote access will be provided to connect sites across the province.

**9) Adjournment and Board Training**

Business matters of the Board concluded at 2:30pm. This was followed by a training session about governance from Eli Mina, Registered Parliamentarian.

	Chair
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