

BOARD MEETING

MEETING MINUTES

Meeting No. 31

Date: June 14, 2014

Place: College office

Chair: Curtis Magnuson

Members present:

Renée Avitan
Susan Barr
Doris Darvasi
Andrea Harstone

Deborah Jones
Joshua Myers
Colleen Spier
Jacqueline Stokes

Regrets:

Bruce Hallsor
Leonard Ibbs
Elizabeth Jones

Staff in attendance:

John Mayr, Registrar
Christeen Young, Recorder

1) Call to Order

In the absence of the Chair of the Board, Curtis Magnuson, Vice Chair, called the meeting to order at 9:04 am.

2) Approval of agenda

The members of the Board considered the draft agenda as previously distributed for the meeting.

Motion: To accept the agenda as circulated.

The motion was adopted.

3) Approval of minutes

The members considered the draft minutes from meetings held April 4 and 5, 2014, respectively.

	Chair
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Motion: To approve the draft minutes of April 4, 2014.

The motion was adopted.

Motion: To approve the draft minutes of April 5, 2014.

The motion was adopted.

4) Chair's Report

a) Canadian Council of Social Work Regulators

The members of the Board were advised that the Registrar of the College was elected the position of Vice Chair for the CCSWR.

b) Licensure Exam

The Board considered a motion regarding which exams would be required for applicants applying for registration with the College to meet the requirement of 41(1)(d) of the Bylaws for registration. By previous motion, licensure examinations are required by all applicants, with the exception of those made under a trade agreement, after September 1, 2015.

Motion:

Pursuant to section 41(1)(d) of the Bylaws of the BC College of Social Workers that the Board of the College determines that the examinations required by the Board is based on the highest level of entry to practice credential possessed by the applicant at the time of application; that an applicant with a BSW will be required to pass the BSW exam. An applicant with an MSW will be required to pass the MSW exam.

The motion was adopted.

c) BCASW

The Board considered a request from the BCASW for the College to become a sponsor of the BCASW annual conference in October.

Moved that the College provide \$2500 to the BCASW in support of the conference.

The motion was adopted.

5) Registrar's Report

a) CASWE

The Chair of the Board, Registrar, and both Directors of Professional Practice attended the CASWE conference held May 26 – 29, 2014 as speakers/presenters in multiple sessions.

	Chair
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b) Licensure Examination Implementation

- i) As part of the exam implementation consultation the Registrar wrote to the academic Vice Presidents and Registrars of each school of Social Work in BC so as to ensure they were aware of the College's intent to implement a licensure exam September 1, 2015. The Registrar continues to make institutional visits to speak about the licensure exam.

c) Public Awareness Campaign

The Registrar provided the Board with an update on the public awareness campaign. The next phase of the campaign will include newspaper advertisements in small communities, Aboriginal publications, and online advertisements.

6) Committee Reports

a) Finance

i) Internal Financial Statements

The internal financial reports were presented to the Board for their information.

Motion: To accept for filing the internal financial statements as presented.

The motion was adopted.

b) Quality Assurance

The Committee is developing guidelines for determining special or extraordinary circumstances in relation to the CPD program. Three letters from registrants requesting to be exempt from this year's CPD cycle have been received and will be reviewed by the Committee.

c) Registration

The Chair of the Committee proposed an amendment to the terms of reference of the Registration Committee.

Motion: To amend the terms of reference of the Registration Committee that currently states "Meetings will occur regularly, at a minimum of 8 times per year, or at the call of the chair" to read "Meetings will occur regularly, at a minimum of 4 times per year, or at the call of the chair."

The motion was adopted.

The Board requested that the Registration Committee prepare a briefing note and policy for the Board's consideration for the purpose of establishing a limit on the number of times a candidate may challenge the licensure examination and conditions under which further attempts may be approved.

	Chair
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d) Inquiry

The Chair of the Inquiry Committee presented one file as required by section 28(1) of the *Social Workers Act*. When the Committee does not direct the Registrar to issue a citation it must report that to the Board.

Prior to considering the report, three members of the Board who also sit on the Discipline Committee left the room so as to ensure that, in the event that the Board ordered that a Citation be issued, a panel of the Discipline Committee with no knowledge of the matter would be convened for a hearing.

2013-11

The Board received the report of the Inquiry Committee into the matter related to file 2013-11.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of *the Social Workers Act* and confirm the Inquiry Committee's decision.

The motion was adopted.

7) Next Meeting of the Board

The Board will meet September 27, 2014.

8) Other Business

a) ICBC

After several meetings, ICBC agreed to accept applications from registrants of the College in the clinical class and that those registrants may be accepted as service providers for client claims.

b) Anti-spam Legislation

Anti-spam legislation is to come into effect July 1, 2014. The College has conducted a review of outgoing emails to determine if the College sends commercial electronic messages (CEMS). The Anti-Spam Legislation requires that, when an organization sends CEMs, there must be opt-in permission and the ability to unsubscribe. Staff will ensure that any electronic communication is not a commercial electronic message so that the College is compliant with legislation.

9) Adjournment

Motion: To adjourn the meeting at 2:10pm.

The motion was adopted.

	Chair
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