

**BC College of Social Workers  
Board Meeting**

**Meeting Minutes**

**Meeting No. 27**

**Date:** November 23, 2013

**Place:** College office

**Chair:** Elizabeth Jones

**Members present:**

Ed Berry  
Andrea Harstone  
Susan Hogman  
Leonard Ibbs

Deborah Jones  
Curtis Magnuson  
Susan Noakes  
Jacqueline Stokes

**Regrets:**

Doris Darvasi  
Bruce Hallsor  
Colleen Spier

**Staff in attendance:**

John Mayr, Registrar  
Christeen Young, Recorder

**1) Call to Order**

The Chair of the Board called the meeting to order at 9:02am.

**2) Approval of Agenda**

The members of the Board considered the draft agenda as previously distributed for the meeting.

**Motion:** To accept the agenda as circulated.  
The motion was adopted.

### 3) Approval of Minutes from Previous Meeting

The members of the Board considered the draft minutes from meeting 26 held September 28, 2013.

**Motion:** To approve the draft minutes.  
The motion was adopted.

### 4) Chair's Report

#### a) ASWB AGM

The Chair of the Board and Registrar attended the ASWB Fall AGM held in Nashville November 7 – 9, 2013.

#### b) Strategic Planning 2014

The tentative date for the strategic planning session is February 22, 2014. As part of good governance practices at the College, members elect and past Board members (both elected and appointed) are invited to the strategic planning session. The Registrar and professional staff at the College will also be present.

It was agreed a representative from MCFD will be invited and a graphic recorder will be present at the session.

### 5) Registrar's Report

#### a) Election of the Board 2014

The election of the Board was held November 13, 2013. This was the College's first combined online/paper balloting process.

There were 1062 electronic and 6 paper ballots received. There were no spoiled ballots. The Registrar met with an independent elections scrutineer to confirm the results of the election.

After counting all votes, two candidates were tied. In accordance with Section 7(6) of the Bylaws the Registrar is to select a candidate by random draw. The random draws was conducted in the presence of the election scrutineer.

It was determined newly elected members of the Board consist of Renée Avitan, Susan Barr, Elizabeth Jones, and Joshua Myers. In accordance with section (5)(1)(a) and (b) of the Social Workers Act, the Registrar certified the elected members, issued a certificate of membership, and specified the dates of the members' terms as January 1, 2014 to December 31, 2015.

**b) Criminal Records Review Act**

The Minister of Justice informed the College of amendments to the *Criminal Records Review Act*. The changes take effect November 30, 2013.

There are two major changes that will affect the process of obtaining a criminal record check for the purposes of registration:

- 1) The cost of a criminal record check has increased from \$20.00 per applicant to \$28.00 per applicant
- 2) An online service has been developed for obtaining a criminal record check. Organizations enrolled in this service will receive a link where applicants can apply for a criminal record check. Identification will also be verified online.

**c) Health Profession Regulators of BC**

The Registrar reported that the College has been invited to join the Health Profession Regulators of BC. Annual membership fees for the society are yet to be determined. The Registrar has also been offered a Director position at the society.

**d) Canadian Council of Social Work Regulators**

The Registrar reported on the activities of the Governance Workgroup of the CCSWR. The Council is transitioning to the *Canada Not-for-Profit Corporations Act*.

**e) Public Awareness Campaign**

**i) Interview on CKNW**

The Registrar completed a radio interview with CKNW radio station.

**ii) Print media campaign**

Print media campaign begins in January 2014

**f) Registration Renewal**

Renewal of registration cycle begins November 30.

**6) Committee Reports**

**a) Finance**

**i) 2014 Draft Budget**

The Chair of the Committee presented the draft budget for 2014.

**Motion:** To approve the draft budget as previously circulated.  
The motion was adopted.

**ii) Internal Statements**

The Chair of the Committee presented the internal financial statements.

**Motion:** To approve the internal financial statements for filing.

The motion was adopted.

**b) Quality Assurance**

**i) Continuing Professional Development Program**

The Chair of the Committee reported that the committee has been finalizing the details for the Continuing Professional Development (CPD) Program, effective November 1, 2013. The College has notified all registrants of the program launch by electronic and paper means. To date, the College has received approximately 100 inquiries by email and phone about the program.

**c) Registration**

**i) Registration Report**

The Chair of the Committee reported on the policy for applicants applying for registration without a social work degree. To date, the College has approved three applicants with related degrees to write the licensure exam.

**d) Inquiry Committee**

**i) Reports to the Board**

The Chair of the Inquiry Committee presented three files as required by section 28(1) of the *Social Workers Act*. When the Committee does not direct the Registrar to issue a citation it must report that to the Board. Three members of the Discipline Committee left the meeting during the Inquiry Committee reports to the Board.

**2013-03** The Board received the report of the Inquiry Committee into the matter related to file 2013-03.

**Moved** that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirms the Inquiry Committee's decision.

The motion was adopted.

**2013-04** The Board received the report of the Inquiry Committee into the matter related to file 2013-04.

**Moved** that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirms the Inquiry Committee's decision.

The motion was adopted.

## 7) Other Business

### a) Future of Regulation

The Board had a general discussion about the future direction of the College and regulation of social workers.

### b) Next Meeting of the Board

The tentative date for the next meeting of the Board is January 18, 2013.

### c) Board Member Term End

The Terms of office of Ed Berry, Susan Hogman, and Susan Noakes will end on December 31, 2013. The Chair of the Board thanked the members for their years of service on the Board.

## 8) Adjournment

**Motion:** To adjourn the meeting at 1:35pm.

The motion was adopted.