

**BC College of Social Workers
Board Meeting**

Meeting Minutes

Meeting No. 25

Date: June 8, 2013

Place: College office

Chair: Elizabeth Jones

Members present:

Ed Berry
Doris Darvasi
Bruce Hallsor
Andrea Harstone
Susan Hogman
Leonard Ibbs

Deborah Jones
Curtis Magnuson
Susan Noakes
Colleen Spier
Jacqueline Stokes

Staff in attendance:

John Mayr, Registrar
Christeen Young, Recorder

1) Call to Order

The Chair of the Board called the meeting to order at 9:53am.

2) Approval of Agenda

The members of the Board considered the draft agenda as previously distributed for the meeting.

Motion: To accept the agenda as circulated.
The motion was adopted

3) Approval of Minutes from Previous Meeting

a) Board Meeting

The members of the Board considered the draft minutes from meeting 23 held April 6, 2013.

Motion: To approve the draft minutes.
The motion was adopted.

b) AGM

The members of the Board considered the draft minutes from the AGM held May 11, 2013.

Motion: To accept the draft minutes for filing and posting pending approval by the assembly at the next meeting.
The motion was adopted.

4) Business Arising – ASWB Meeting

Susan Noakes and Deborah Jones attended the ASWB Spring meeting held in Austin, Texas as members of the Board. The Registrar and Chelsea Cooledge attended the meeting as staff.

Ms. Noakes presented the report from the meeting.

5) Public Awareness Campaign - Bridge Communications

Bridge Communications provided the Board with an update on the College's public awareness campaign. The Board had a general discussion about the campaign.

6) Chair's Report

a) Meeting with Deans and Directors

The Chair of the Board and Registrar met with two Directors of BC schools of social work on June 4, 2013. The Registrar will write to the Deans and Directors and continue to express interest in consulting with faculty regarding the College's plan to implement a licensure exam for all new applicants of the College.

b) Registrar's Performance Review

In July, John Mayr will complete his second year as Registrar of the College. Members of the Board will evaluate the Registrar's performance through a questionnaire. Completed questionnaires will be submitted to the Chair of the Board.

7) Registrar's Report

a) AGM Evaluation

The Registrar reported that the College sent two surveys to registrants. The first survey was sent to those who attended the AGM. The second survey was sent to all registrants, excluding those who attended the AGM.

The Registrar presented the results of the survey. The Board had a general discussion about the feedback collected.

b) Standards of Practice Workgroup

This Workgroup has met twice. The meetings have been facilitated by the College's Directors of Professional Practice. The group is working on developing new Standards of Practice and the Code of Ethics. The Quality Assurance committee will receive the work of the subgroup for presentation to the Board at a later date.

8) Committee Reports

a) Quality Assurance Committee

i) Continuing Professional Development (CPD) Program Proposal

The Chair of the Committee presented the amended bylaws of the CPD program for the Board's approval in principle.

Motion: To approve the amended bylaws in principle.
The motion was adopted.

The members agreed to have legal counsel review the draft bylaws and requested that the Registrar provide an advance copy to the Director of legislation and CFD legal services.

b) Registration Committee

i) Policy and Procedure

The Chair of the Committee presented the Practice and Procedure Manual for the review of decisions made by the Registrar to the Board.

Motion: To approve the Practice and Procedure Manual for the Registration Committee in principle.
The motion was adopted.

c) Inquiry Committee

The Chair of the Inquiry Committee presented two files as required by section 28(1) of the Social Workers Act. When the Committee does not direct the Registrar to issue a citation it must report that to the Board.

2012-01 The Board received the report of the Inquiry Committee into the matter related to file 2012-01.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirm the Inquiry Committee's decision.

The motion was adopted.

2012-02 The Board received the report of the Inquiry Committee into the matter related to file 2012-02.

Moved that after considering the report of the Inquiry Committee the Board act pursuant to section 28(2)(a) of the *Social Workers Act* and confirm the Inquiry Committee's decision.

The motion was adopted.

d) Finance Committee

The Chair of the Committee presented the internal financial statements.

Motion: To approve the internal financial statements for filing.

The motion was adopted.

9) New Business

a) Elections

In the next election, four positions on the Board will be vacant. The Board had a general discussion about the upcoming election and the possibility of adopting a single transferrable voting system for the College's elections.

It was acknowledged that this would require an amendment to the Bylaws.

b) Evaluation of Governance

The Board reviewed the College's strategic plan and priorities and reflected on the College's continuous development over the years.

10) Adjournment

Motion: To adjourn the meeting at 2:02pm.

The motion was adopted.