

**BC College of Social Workers
Board Meeting**

Meeting Minutes

Meeting No. 23

Date: April 6, 2013

Place: College office

Chair: Elizabeth Jones

Members present:

Ed Berry
Doris Darvasi
Leonard Ibbs
Deborah Jones

Curtis Magnuson
Susan Noakes
Colleen Spier
Jacqueline Stokes

Regrets:

Bruce Hallsor
Andrea Harstone
Susan Hogman

Staff in attendance:

John Mayr, Registrar
Christeen Young, Recorder

1) Call to Order

The Chair of the Board called the meeting to order at 9:04am.

2) Approval of Agenda

The members of the Board considered the draft agenda as previously distributed for the meeting.

Motion: To accept the agenda as circulated
The motion was adopted

3) Minutes from Previous Meeting

The members considered the draft minutes from meeting 22 held February 2, 2013.

Motion: To approve the draft minutes.

	Chair
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The motion was adopted.

4) Business Arising - TDRR

The Board considered the amended proposal of the TDRR project and the following resolutions:

Be it resolved that:

1.0 The Board of the College of Social Workers approve the proposed “Towards Developing a Respectful Relationship” project as revised, and
The resolution was adopted.

2.0 The Board direct College staff to take ‘next steps’ as outlined in the TDRR proposal.
The resolution was adopted.

5) Chair’s Report

The Chair of the Board commented on the development and growth of the College since it transitioned from the Board of Registration for Social Workers (BRSW). Ms. Jones commended the Registrar and members of the Board for their work.

a) Meeting with the Ministry of Children and Family Development (MCFD)

The Chair reported that Susan Noakes, Vice Chair, and Registrar met with the Minister of MCFD on February 14, 2013. The Vice Chair reported that the meeting was generally positive.

6) Registrar’s Report

a) AGM Planning

The AGM will be held by video conference on May 11, 2013. Remote sites have been confirmed in Victoria and Abbotsford, with Vancouver as the main host site. Potential remote sites are in Kelowna, Kamloops, and Northern BC.

b) Public Awareness Campaign

The Registrar has completed media training and did two interviews with CBC radio. He advised members that preliminary estimates of the cost of continuing the campaign is expected to be in the range of \$90,000 per year.

c) College Conversation

The Spring issue of College Conversation has been distributed to members of the Board, registrants, and related agencies.

	Chair
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d) Annual Report

Work on the annual report is in progress. The Board requested that the Registrar circulate the annual report to members of the Board before it is presented at the AGM.

6.5 British Columbia Association for Marriage and Family Therapy (BCAMFT)

The Registrar met with Roger Wells from the BCAMFT in February. The Registrar reported that the BCAMFT raised the possibility of expanding the College's jurisdiction to include the regulation of marriage and family therapists in BC. The Board had a general discussion about expanding the College's jurisdiction. It was recognized that there would need to be further discussion including with the Ministry.

7) Committee Reports**a) Quality Assurance Committee****i) Continuing Professional Development (CPD) Program Proposal**

The Committee met in Victoria on March 16, 2013 and approved a program for presentation to the Board. In the absence of the Chair of the QA Committee, Susan Noakes presented on the CPD program proposal and requested that the Board approve the following resolutions.

Be it resolved:

1.0 The Board of the BC College of Social Workers approve the proposed Continuing Professional Development program on the recommendation of the Quality Assurance Committee, and
The resolution was adopted.

2.0 The Board direct College staff to develop draft bylaws for Part 5 of the College's bylaws for consideration at the June meeting of the Board.
The Resolution was adopted

Motion: That College staff develop a report and briefing note for the Board describing the types of professional development opportunities that exist for members of a regulatory board and identify the needs of the College related to Board member knowledge, skill, and ability.
The motion was adopted.

b) Registration Committee**i) Policy and Procedure Development**

The Committee advised the Board that the Committee is designing a process for the review of decisions made by the registrar to deny an application.

c) Inquiry Committee

	Chair
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The Inquiry Committee will be holding a policy session in June. There are currently eleven files being investigated by College staff.

d) Finance Committee

i) Audited Financial Statements

The Chair of the Finance Committee presented the audited financial statements.

Motion: To confirm business conducted by electronic means between February 20, 2013 and February 28, 2013 to approve the draft audited financial statements as presented by the auditors.

The Motion was adopted

ii) Report of Auditors

The Chair of the Committee presented the report of the auditors and advised the Board of the recommendations the auditors made in their report to the College.

iii) Treasury Board Guidelines

The Board considered the resolution to amend the College's expense form:

1.0 Where a private vehicle is used on the Employer's business, reimbursement shall be effective November 7, 2013 at \$0.51 per km.

Be it resolved:

That the Board of the College of Social Workers amend the expense form to reflect the meal and private vehicle allowance as set out in the Treasury Board guidelines dated November 18, 2012.

The resolution was adopted.

e) Internal Financial Statements

The Chair of the Finance Committee presented the internal financial statements.

Motion: To accept for filing the internal financial statements.

The motion was adopted.

8) New Business

a) Annual General Meeting – Quorum

The Board considered the resolution to amend the Bylaws to make quorum eight registrants. There was a general discussion about changing the quorum. The Board could not agree to the circulated resolution:

Be it resolved:

That the Board of the College of Social Workers acting within the authority of sections 8 and 10 of the Social Workers Act amend the bylaws of the College as follows:

	Chair
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In section 33(1) the number “45” be deleted and replaced with the number “8”.
The resolution was defeated.

Motion: That section 33(1) of the Bylaws be amended by delete the number “45” and replaced with the number “21”.
The motion was adopted

The members of the Board agreed to act under section 10(6)(b) of the *Social Workers Act* and shorten the notice period so that the amended bylaw on quorum would be effective on May 11, 2013

b) Licensure Exam Consultation

The College wrote to the Deans and Directors of Schools of Social Work at universities across British Columbia about the intent to implement a licensure exam for all new applicants to the College. One formal response was received by the College.

A survey was sent to all registered social workers in good standing with the College regarding the intent to implement a licensure exam. The College is waiting for results of the survey.

c) ASWB – Spring Education Session

It was agreed that Susan Noakes as Vice Chair, and Deborah Jones, as a board member receive full or partial funding to attend the ASWB education session. The Registrar advised that he and Chelsea Cooledge will be attending as staff. The cost for the Registrar to attend is fully funded as a member of a presenting panel.

9) Adjournment

Motion: To adjourn the meeting at 11:40am.
The motion was adopted.

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