

BOARD MEETING

MINUTES

Date: January 14, 2012

Place: The Vancouver Airport Marriott, Richmond

Members present:

Ed Berry,
Doris Darvasi,
Bruce Hallsor,
Liz Jones,
Susan Noakes,

Bruce Northey,
Susan Hogman,
Curtis Magnuson,
Gary Mavis,
Chi Ying Wong

Staff in attendance:

John Mayr, Registrar
Kirsten Dowd, Recorder

1) **Election of Board Chair**

The members in attendance agreed that the registrar would conduct the election of the Chair of the Board for the year ending December 31, 2012.

Call for Nominations – Elizabeth Jones was nominated to the position of Chair of the Board. Hearing no other nominations, Ms. Jones was declared the Chair of the Board by acclamation.

2) **Call to Order**

The Chair of the Board called the meeting to order at 9:03am

1) **Election of Vice Chair** – The Chair conducted the election for vice chair

Call for Nominations- Susan Hogman was nominated to the position of Vice Chair of the Board. Hearing no other nominations, Ms. Hogman was declared the Vice Chair of the Board by acclamation.

2) **Approval of agenda** - The members of the Board considered the draft agenda as previously distributed for the meeting.

It was agreed that two additional items would be added under section 7) Other Business

b. Election of Registrants, and

c. Mandatory Registration,

The agenda was approved as amended

3) **Approval of minutes –**

The members considered the draft Minutes from the meeting of the Board on November 10, 2011 as previously distributed.

Motion: To approve the Minutes from the Board meeting of November 10, 2011.
The motion was adopted.

The members considered the draft Minutes from the Annual General Meeting of the Board on November 10, 2011 as previously distributed.

Motion: To approve the Minutes from the AGM on November 10, 2011.
The motion was adopted.

4) **EXECUTIVE REPORT:** Liz Jones- Chair

- a) The Chair asked for feedback on the strategic planning session held by the Board on January 13, 2012. The members provided positive feedback. There was general discussion about the strategic priorities. The executive committee was asked to review the priorities with the intent or re-ordering or prioritize those identified by the Board.
- b) ASWB research proposal – The steering committee has received a total of 6 applications for the position of project coordinator. A short list will be made and interviews conducted in the next while. It was also reported that the members of the steering committee were arranging for aboriginal mentors to guide the project.
- c) The Chair completed the probationary period performance appraisal of the registrar. The process included feedback from other members of the Board as well as staff. There was a high degree of satisfaction with the Registrar's performance. The Executive Committee confirmed John Mayr as Registrar and as a permanent employee of the College. Based on the performance evaluation the Executive Committee agreed to increase the Registrar's salary by \$5,000.
- d) A letter from the Public Service Pension plan was included in the material for the Board. The process of withdrawing is complex. Material has been provided by the Registrar to the PSPP for their consideration. They advise that a decision will be made by the PSPP as to whether or not the College can withdraw from the plan.

5) **REGISTRAR'S REPORT:** John Mayr

- a) Registration renewal – The Registrar provided details of the 2012 renewals procedures. There have been four renewal notices sent out to registrants since November. There are some continuing challenges with the database and website that are not functioning correctly.

- b) Office relocation – The new space is to be completed and ready for occupancy on March 16, 2012. This will provide approximately two weeks to vacate the current location. Contingency plans are being made for the move of technical and phone systems.
- d) AGM 2012 – The members of the Board had a discussed the 2012 AGM and whether or not to hold the meeting in conjunction with the BCASW AGM. There was general agreement that the education session worked well and was valued by registrants. It was agreed that the Executive committee will make a draft plan for this year’s AGM and present to the Board.

6) COMMITTEE REPORTS:

The chairs or members of committee provided the following reports of activities.

a) FINANCE COMMITTEE - Chair, Gary Mavis

i) Financial Statements – No internal statements were available as the office is preparing for the year end audit. The year-end statements will be provided to members as soon as possible.

ii) Audit – The auditor’s visit to the office is tentatively scheduled for early February. The audit rules now require that the Board consider the draft audited statements soon after they are provided. It is likely that the Board will have to conduct a meeting via electronic means after receiving the statements. It was agreed that the draft statements would be provided to the members of the Board and then a decision made as to how the statements would be approved.

b) QUALITY ASSURANCE-Bruce Northey

There has been no activity since the last meeting.

c) INQUIRY COMMITTEE-Susan Noakes

The committee has met 3 times since last board meeting. There are currently 4 active files. A summary written report will be provided for the Annual Report.

d) REGISTRATION COMMITTEE-Susan Hogman

There has been no activity since the last meeting.

i) **Examinations for Registration-** The discussion about licensure examination was previously tabled by the Board until the January 2012 meeting. There was general discussion about licensure examinations. At the June 2009 and June 2010 meetings the Board passed the following motions:

Motion: approve the use of both the BSW and the MSW exams and that applicants be required to write the exam that matches their social work degree (June 2009)

Motion: Whereas the new Social Work Practice Analysis completed by the ASWB has just recently come out which will result in changes being made to the exam in 2011; Whereas the Canadian Competency Profile has just recently gone to tender and will be worked on over the next couple of years; Whereas consultation is necessary with other stakeholders and educators; The Board of the BCCSW has put the implementation of the exam as part of the registration process on hold, to be reviewed in January 2012. (June 2010)

The registration committee will seek to develop a plan to consult with stakeholders and develop an implementation plan.

8. Appointment of Committee Chairs and Members:

Registration committee

Motion: To approve the membership of the Registration committee as Susan Hogman, Susan Waldron, Sousara Joubert, Dawn Branswell and Doris Darvasi.

The motion was adopted.

Inquiry committee

Motion: To approve the membership of the Inquiry committee as Susan Noakes, Colleen Spier, Bruce Northey, Curtis Magnuson, and Janice Murphy.

The motion was adopted.

Registration Appeals committee

Motion: To approve the membership of the Registration Appeals committee as Bruce Hallsor, Gary Mavis, Chi Ying Wong, Colleen Spier, and Ed Berry.

The motion was adopted.

Discipline committee

Motion: To approve the membership of the Discipline committee as Bruce Hallsor, Gary Mavis, Doris Darvasi, Chi Ying Wong, and Leonard Ibbs with Mr. Ibbs' appointment effective on the date of his appointment.

The motion was adopted.

Finance committee

Motion: To approve the membership of the Finance committee as Gary Mavis, Ed Berry and Leonard Ibbs with Mr. Ibbs' appointment effective on the date of his appointment.

The motion was adopted.

Quality Assurance committee

Motion: To approve the membership of the Quality Assurance committee as Elaine Halsall, Chi Ying Wong, Andrea Harstone, and three other persons yet to be identified.

Executive committee

Motion: To establish an executive committee pursuant to policy 1.5.1 of the policy manual comprised of the Chair, Vice Chair and Chair of the Finance committee with the following powers and authority as set out in the policy:

The responsibilities of the Executive Committee are to:

- *Provide advice to the chairperson in the development of Board agendas;*
- *Act on behalf of the Board in emergency situations between Board meetings;*
- *Negotiate a compensation and benefits package with the Registrar.*

The motion was adopted.

7) Other business

- a. Meeting schedule for 2012
 - April 14, 2012
 - June 23, 2012
 - September 23, 2012
 - AGM to be determined.

BCCSW will be hosting the Canadian Council on Social Work Regulators meeting from September 20, 2012 – September 22, 2012.

- b. Election of registrants to the Board - The members had a general discussion about the College's nomination and election process. Historically there are a small number of nominations and low participation rates. There was also a concern that the current requirement that any one registrant could nominate should be re-visited and that nominations should require some greater level of support. It was felt that the nominations and elections process should be more transparent and open including listing the names of nominees in the election material and publishing full results including the number of votes each person received.

It was agreed that an ad hoc nominations and elections committee would be formed and that the members be: Ed Berry, Curtis Magnuson, and Susan Noakes.

- c. Mandatory registration – The members discussed an issue raised during the strategic planning session with respect to the Social Workers Act. Currently, the Act provides limited title protection. There is a possibility that the Act may be amended to deal due to matters raised by the Office of the Information and Privacy Commissioner and that there may be an opportunity

to further amend the Act to include practice and title protection. There was strong agreement in support of working with the Ministry to try to include this amendment in the spring session of the legislature. The Board members support mandatory registration for social work in British Columbia.

8) Next meeting:

- April 14th, 2012

10) Adjournment – Motion to adjourn

The meeting adjourned at 1:37pm

CHAIR: _____

Date: _____