

BRITISH COLUMBIA COLLEGE OF SOCIAL WORKERS MINUTES

Date: **September 11, 2010**

Place: Granville Island Hotel, Vancouver

Chair: Liz Jones

Members present: Susan Hogman, Gary Mavis, Kathryn McCannell, Chi Ying Wong, ,
Bruce Northey, Susan Noakes, Geraldine Manson, Glen Schmidt

Regrets Heather Stilwell, Lorna Dittmar, Bruce Hallsor

Guest Tracey Young, RSW was present throughout the meeting
A quorum was present throughout the meeting.

In attendance: Staff: Susan Irwin

Liz Jones called the meeting to order at 9:10 am

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- 1. Opening** Geraldine Manson opened the meeting with a prayer.
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- 2. Introductions** As there was a guest present, introductions were made by Tracy Young, all Board members and staff present.
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- 3. Approval of agenda** The agenda was approved as circulated.
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- 4. Approval of minutes** The minutes of the meeting on June 12, 2010 were adopted.
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- 5. EXECUTIVE REPORT: Liz Jones**

Liz Jones gave a verbal report from the Executive. They have held two formal meetings as well as an informal meeting. The minutes of Executive meetings will be sent to all Board members.

Tracy Young left the meeting.

The Executive met as the Personnel Committee and submitted a written report and recommendations.

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- After reviewing the current staff benefits plan, the Executive recommends that the Board apply for inclusion in the Public Sector Pension Plan. This will increase the employer's contribution from 5% of salaries to a range of 8.78 – 10.26%

Motion: It was moved and seconded that

The Board of the BC College of Social Workers will apply for inclusion of College staff in the Public Sector Pension Plan.

The motion was adopted.

The Executive proposed that the Registrar's performance review be conducted using a 360° methodology. There was detailed discussion outlining this process and the implications.

Motion: It was moved and seconded that

The Board of the BCCSW will proceed to do a 360° review of the Registrar every four years, starting in 2010, and allocates up to \$10,000 for an external consultant to co-ordinate this review.

The motion was adopted.

Susan Irwin left the meeting

- the Board met in camera to consider a compensation package for the Registrar position.

Susan Irwin and Tracey Young joined the meeting.

- The College has been asked to be a sponsor for the upcoming BCASW conference. The Board would like an exhibit table and Board members and staff will be requested to help.

Motion: It was moved and seconded that

The BCCSW will contribute \$1,500 to the BCASW conference and will be a bronze sponsor, including a display table.

The motion was adopted.

Glen Schmidt did not participate in this discussion and vote

Susan Irwin was asked to develop some material for distribution at this event.

6. REGISTRAR'S REPORT: Susan Irwin

A copy of the Registrar's report was circulated and received by the Board. Susan provided a verbal highlight of key activities:

- Office staff have had a very busy summer, but everything is running smoothly
- A new office coordinator has been hired to replace the temporary

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person who is leaving to travel

- The major focus has been on implementing the new database approved in June. This has involved considerable staff time and is now active. Fine tuning will continue to take place in the next several months. Staff are very pleased with the IT company.
- A Vancouver firm has been contracted to develop the national competency profile and this work will begin this fall.
- The ASWB Advanced Generalist exam will be available for free for 6 months in the new year. If we want to take advantage of this we would have to set some criteria.

The Board extended its appreciation to all the staff for re-organizing the office and implementing new resources.

7. COMMITTEE REPORTS:

7.1 FINANCIAL REPORT: Gary Mavis

Financial Statements

The financial statements for May, June, and July 2010 were reviewed. Gary Mavis reported that hearing expenses for the year will be over budget and that the new database is within budget.

Motion: It was moved and seconded that

The Board of the BC College of Social Workers receives the financial statements for May, June, and July 2010.

The motion was adopted.

7.2 REGISTRATION: Susan Hogman

The Registration Committee has had no new applications to review.

Registrants out of jurisdiction

The committee has discussed issues regarding registrants who live outside Canada. There is concern about possible challenges arising from complaints about practice outside the country and the legal advice received by the committee is that the College is responsible for investigating complaints outside our jurisdiction. There has been at least one case which occurred in another province.

There is also concern about challenges of on-line counselling. Susan Irwin was asked to explore the possibility of reciprocity agreements with other provinces.

Clinical exam

The clinical exam is scheduled for November 4 and at this time there are 5 candidates registered. There is a minimum requirement for 10 candidates in order to cover the costs of holding the exam. The Registration Committee is recommending that the College cover any possible additional costs in order to hold the exam, as the College has been encouraging this process.

It was reported that the number of candidates will not be a significant problem in the future as there will be a new exam contractor in 2011 which has a computer testing centre in Burnaby. Then candidates can schedule the exam individually.

Motion: It was moved and seconded that

The BCCSW will subsidize the writing of the clinical exam in November 2010 up to the cost of \$1300.

The motion was adopted.

Specialist certificate

Susan Hogman has sent a letter to Myrna Tracey explaining the decision not to establish a specialist certificate in oncology, which was decided at the previous Board meeting.

Jurisdiction exam

The committee has had a preliminary discussion regarding requiring a possible jurisdictional exam. This may be used as a requirement for registration to test an applicant's knowledge of provincial legislation that is important for social work practice.

7.3 REGISTRATION APPEALS: Gary Mavis**Committee members**

The applicant appealing the registration decision has requested that the Registration Appeals panel which will review his application not include anyone who participated in reviewing his previous application for registration.

The Board decided to meet this request and therefore two additional members of the committee are needed. There are currently 3 members and the committee may comprise five members.

Motion: It was moved and seconded that

The Board of the BCCSW appoints Susan Noakes and Geraldine Manson as members of the Registration Appeals Committee.

The motion was adopted.

7.4 INQUIRY COMMITTEE: Kathryn McCannell

There have been four new complaints filed and the committee has been very busy with a total of nine active files.

The court has not yet issued its decision on the judicial review.

7.5 DISCIPLINE COMMITTEE: Susan Irwin

The hearing scheduled for August was cancelled as a consent order was negotiated.

7.6 QUALITY ASSURANCE COMMITTEE: Chi Ying Wong

The committee has been reviewing different models of continuing competency and recommends that the Board establish requirements for mandatory continuing competency for all registrants using a self-assessment model.

Susan Irwin identified the issue of developing a strategy for dealing with non-compliant registrants – this can be done by either an additional requirement for registration renewal, or using the complaint investigation approach. Also, resources will be needed to develop a detailed model for implementation.

Motion: It was moved and seconded that

The Board of the BCCSW supports mandatory continuing competence requirements for registrants as recommended by the Quality Assurance Committee reported dated September 2010 and gives permission to further development of this report.

The motion was adopted.

8. POLICY MANUAL

The Board reviewed the draft revisions to the policy manual in detail and made some further changes.

Motion: It was moved and seconded that

The Board of the BCCSW adopts the policy manual with amendments made at the meeting on September 11, 2010.

The motion was adopted.

9. GOVERNANCE ISSUES

Bylaws

The Board reviewed proposals to amend the bylaws to revise the scope of practice for clinical social work and to make terms in some bylaws consistent with procedures outlined in the Act. These registration bylaws require approval of the Minister for Children and Family Development.

A chart with background information was circulated and is attached to these minutes.

Motion: It was moved and seconded that

The Board of the British Columbia College of Social Workers amends the bylaws of the British Columbia College of Social Workers as follows:

In **section 42(1)(b) delete** *“standardized and validation criteria”* and **Add** *“the independent use of the”* before “Diagnostic and Statistical Manual...”

In **section 42(1)(c) delete** *“evidence satisfactory to the board”* and **replace with** *“satisfactory evidence”*

In **section 41 (1) (f) (iii) delete** *“other evidence satisfactory to the board”* and **replace with** *“other satisfactory evidence”*

In **section 42 (2) (e) delete** *“evidence satisfactory to the board”* and **replace with** *“satisfactory evidence”*

In **section 42 (2)(h) (iii) delete** *“other evidence satisfactory to the board”* and **replace with** *“other satisfactory evidence”*

In **section 43 (1) (a) replace** *“registration committee”* **with** *“registrar”*

Delete Section 43 (3)

on condition of approval by the Minister for Children and Family Development.

The motion was adopted.

Motion: It was moved and seconded that

The Board of the British Columbia College of Social Workers amends section 31 (1) of the Bylaws of the British Columbia College of Social Workers as follows: **Delete** “45 days” and **Replace with** “30 days”.

The motion was adopted.

Exemptions Susan Irwin reported that MCFD is working on a proposal to eliminate the exemption to registration that currently exists for social workers employed by health authorities. The Ministry of Health has indicated support for this proposal and MCFD has developed a planning document identifying issues in a transition plan. A working group of representatives from health authorities, Ministry staff and the Registrar is being established and will meet this fall.

Governance models There was discussion of a memo prepared by Susan Irwin, at the request of the Board, providing some background issues and examples of governance models for a regulatory board regulating more than one title. The Board is exploring the issues regarding the possible regulation of social service workers. MCFD indicated some interest in this proposal in both addressing labour mobility issues and in response to some interest from employers. As there is no active social service workers organization, it is difficult to initiate further discussions.

Bruce Northey will canvas the social service education sector to identify possible interest and further information will be gathered to inform future discussions. Bruce will report to the November meeting.

10. ANNUAL MEETING

The Annual Meeting is scheduled for Thursday November 4. The proposed schedule has been modified as follows:

5 – 6 pm reception and no-host bar

6 – 7 pm Business meeting

7 – 8 pm panel with Liz Jones and Pam Miller, BCASW president

10. MEETING SCHEDULE:

The next regular meeting is scheduled for November 4 from 11 am until 4 pm.

These meetings will be held at the Renaissance Hotel.

11. Adjournment - The meeting adjourned at 2:15 pm.

CHAIR: _____ Date: _____

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