

BRITISH COLUMBIA COLLEGE OF SOCIAL WORKERS MINUTES

Date: **January 16, 2010**

Place: Granville Island Hotel, Vancouver

Chair: Susan Irwin (first part of meeting), Liz Jones – assumed chair after appointment of committees

Members present: Susan Hogman, Gary Mavis, Kathryn McCannell, Chi Ying Wong, Bruce Hallsor, Bruce Northey, Liz Jones, Susan Noakes, Glen Schmidt, Lorna Dittmar, Geraldine Manson, Heather Stilwell

A quorum was present throughout the meeting.

In attendance: Staff: Susan Irwin

Susan Irwin, Registrar, called the meeting to order at 1:00 pm

- 1. Approval of agenda** The agenda was approved as circulated.
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2. Election of Officers and appointment of Committees

There has been no Chair or Vice-Chair since December 31, due to the new process of election and appointment of board members under the new *Social Workers Act*.

The Board elected the following positions:

Chair – Liz Jones

Vice-Chair – Susan Hogman

There was discussion regarding the appointment of committees.

Motion: It was moved and seconded that

The Board of the British Columbia College of Social Workers makes the following committee appointments:

Finance Committee: Gary Mavis, Chair; Liz Jones, Susan Hogman (past practice has been that the Chair and Vice-chair fill the remaining positions)

Chair

Registration Committee: Susan Hogman, Chair; Glen Schmidt, Bruce Northey, Heather Stilwell, Peter Quick

Registration Appeals Committee: Bruce Hallsor, Chair; Chi Ying Wong, Gary Mavis

Inquiry Committee: Kathryn McCannell, Chair; Susan Noakes, Geraldine Manson, Janice Murphy, Jim Campbell

Discipline Committee: Bruce Hallsor, Chair; Lorna Dittmar, Gary Mavis, Heather Stilwell, Chi Ying Wong

Quality Assurance Committee: Chi Ying Wong, Chair; Lorna Dittmar, Bruce Northey, Glen Schmidt, Susan Noakes, Richard Argue

The motion was adopted.

Signing Authorities

Motion: It was moved and seconded that

The BC College of Social Workers makes the following changes to the signing authorities for our accounts:

Remove Jim Campbell, Peter Quick and Darlyne Gehring as signing authorities;

Appoint Liz Jones, Gary Mavis, Susan Hogman, and Susan Irwin as signing authorities.

The motion was adopted.

Liz Jones assumed the Chair of the meeting.

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- 3. Approval of minutes** It was moved and seconded that the minutes of the BCCSW Board meeting held on November 7, 2009 be approved. The following corrections were made: in item #6, add "A task force consisting of Susan Hogman, Chi Ying Wong, and Kathryn McCannell was struck to review the situation and report to the January meeting."

With these corrections the motion was adopted.

4. REGISTRAR'S REPORT: Susan Irwin

A copy of the Registrar's report was circulated and received by the Board. Susan provided a verbal highlight of key activities.

Susan presented a proposal to increase the office staff levels by creating a new part-time position. The proposal was developed by a human resources consultant in conjunction with all staff and includes

	Chair
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job descriptions. The proposal is to separate out the work of the office manager into two positions – Registration Co-ordinator and Office Co-ordinator.

A contract bookkeeper was engaged last fall and will continue to do the bookkeeping in 2010. Budget implications of this proposal will be assessed before implementation.

Motion: It was moved and seconded that

*The Board of the BC College of Social Workers accepts in principle the recommendations of the report titled **Office Manager Function Redesign Proposal.***

The motion was adopted.

5. FINANCIAL REPORT:

Financial Statements

The financial statement for October 2009 was received

Motion: It was moved and seconded that

The BC College of Social Workers receives the financial statement for October 2009.

The motion was adopted.

Budget

Susan reported that the statements for November and December 2009 are not yet complete but that it is expected that there will be overruns on some items, in particular on salaries as additional temporary staff were required, and in consultation and computer support.

The Board reviewed the budget for 2010 which had been approved in November. This will require updating to incorporate additional information: for example, increases in board travel expenses due to 7 out-of-town board members, increase in proposed staffing levels, legal costs due to increasing number of complaints and anticipated discipline hearings.

Although the printing and distribution of the new Standards of Practice will be costly, this was previously accounted for in the “transition to College” budget.

6. TASK FORCE ON DIAGNOSIS/ SCOPE : Susan Hogman

Susan Hogman reported on behalf of the task force regarding the review of the use of the Health of the Nation Outcome Survey proposed by the Ministry of Health and how this will fit with the scope of practice for full registration and clinical registration.

Motion: It was moved and seconded that

The Board of the BC College of Social Workers determined that the use and application of the Health of the Nation Outcome Survey falls within the scope of practice of full registrants and clinical registrants.

The motion was adopted.

Motion: It was moved and seconded that

The Board of the BC College of Social Workers requests that the Quality Assurance Committee review the scope of practice of full and clinical social work registrants and report back to the March Board meeting.

The motion was adopted.

7. ASSOCIATION OF SOCIAL WORK BOARDS:

AGM Bruce Hallsor reported on the ASWB Annual Meeting which he attended in October.

Spring Meeting The ASWB spring meeting will be held in May in South Carolina and there are 3 New Board Member Training sessions scheduled this spring.

Board members are asked to indicate their interest in attending any of these events to Susan, who will compile a list. We will check with ASWB to assess the possibility of sending more than one person to Board Member Training Sessions.

We will also identify the interest in attending the Spring Meeting. The Executive will consider budget implications if there is a high level of interest.

8. MEETING SCHEDULE:

	Chair
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There was discussion of the best schedule for future meetings given the availability of current board members.

It was decided to hold regular board meetings on Fridays from 5 – 9 pm on the following dates:

March 19, June 11, and September 10.

The Annual General Meeting will be scheduled in conjunction with the fall conference of the BC Association of Social Workers which will be held on November 5 and 6. A room is tentatively booked for our Annual meeting on Thursday November 4, but Susan is requested to discuss other options with Linda Korbin, BCASW.

The November Board meeting will be scheduled once the time of the AGM is set.

9. Future Planning

There was opportunity for everyone to comment on their suggestions for priorities for the Board to address this year.

Susan requested that there be a review of some sections of the Bylaws and the Personnel Policies.

There was strong agreement among board members that communicating with non-registered social workers and employers about our mandate is very important, as well as working towards eliminating the exemptions for registration in the current *Social Workers Regulation*.

10. Adjournment - The meeting adjourned at 4:30 pm.

CHAIR: _____ Date: _____